



June 2010

Dear Applicant

Teacher of Business and Information and Communications Technology (ICT) Required for September 2010

Thank you for your enquiry about the above post. I have pleasure in enclosing further details including job descriptions and person specification.

Excelsior opened in brand new purpose built accommodation in September 2008. Our building, facilities and resources in all areas are outstanding. Our Academy's specialism is Business Enterprise. Business and ICT have established as popular and successful subjects at KS3, KS4 and KS5.

The Academy has been designed and developed through a 'Schools within School' model. There are four 11 – 16 schools and a 16 – 18 school. Each of the four 11 – 16 schools has a highly autonomous Principal who is directly accountable to the Academy's Executive Principal. Each school has its own pupil welfare development support structure and team of non-teacher staff with a Welfare Development Manager as part of the Strategic Management Team for the school. This means that teachers and curriculum development leaders have the support they need to focus on teaching and learning.

The Academy's overall specialism of Business Enterprise and the theme of entrepreneurship is prevalent throughout our curriculum. In addition, each of the four schools has a specialist focus:

- Business and Economics
- Health Related Studies
- Creative and Performing Arts
- Design, Construction and The Environment

In addition to the Job Description and Person Specification for this post I am enclosing a copy of the Academy's structure and organisation document to help you to understand this role within the context of Excelsior.

To apply for this post please submit

- A comprehensive CV detailing you education, qualifications and experience to date and including the contact details of two referees, one of whom must be your current or most recent employer.
- A letter of application (no more than two sides of A4) identifying the key challenges of this role, how you might respond to them and how your experience to date has prepared you for this.

Please return you application to Elizabeth Crawford, PA to The Executive Principal either by post or email to: Elizabeth.crawford@excelsiornewcastle.org.uk

Closing date for receipt of applications is **3.30 Friday 2 July 2010.**

I look forward to receiving your application.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'P Marshall'.

Phil Marshall
Executive Principal