



Excelsior Academy

Job Description Curriculum Support Work with Specialism in Food Full Time Term Time Only or Term Time plus 1 or 2 weeks

Role Summary

Curriculum and Pupil Support Workers will work as members of an Academy School's Team. They will work to the direction of The School Principal who will delegate responsibility for their support and management to an appropriate senior staff member. They will work co-operatively with a number of other professionals including teachers and other curriculum and pupil support workers. This post holder will specialise in learning situations that relate to Food.

All Curriculum and Pupil Support Workers will be expected to work directly with pupils, providing one to one or group support to pupils of all abilities including those who are gifted and talented as well as those who demonstrate difficulties in accessing the curriculum. This will include planned sessions as well as responding to situations as they arise.

All Academy team members are responsible for offering high quality support/liaison with parents and carers.

This post is for a **Specialist Curriculum Support Worker for Food**. The postholder will deliver the majority of her/ his support in teaching areas including Specialist Food Teaching Rooms.

General Responsibilities

- To work co-operatively with staff and pupils to raise standards of attainment and achievement through providing specialist technical and curriculum support for Food.
- To work as a member of the Academy's Catering team to develop a link between its service and the teaching and learning experience of all pupils with regards to all matters concerning food and healthy eating.
- To provide assistance and support for teachers and students in learning areas and Food teaching rooms during practical lessons.
- To provide learning and teaching opportunities for groups of pupils in particular in relation to food.
- To prepare materials and equipment for displays, lessons and projects, including preparation of demonstration materials and resources and the stocking of classrooms with consumable items.
- To maintain a safe yet stimulating working environment, through for example ensuring that sinks, work tops and other work areas are kept clean; maintaining

aprons/towels etc. in good condition; keeping stock rooms and equipment areas clean, tidy and in good order.

- To develop and manufacture resources, teaching aids and storage equipment as and when requested
- To provide coach/mentor support to a specified number of pupils.
- To manage the programme of specialist checks, maintenance and repairs for equipment.
- To organise and provide the general maintenance of equipment and tools.
- To liaise with the Catering Manager and catering team with regards to stock orders, control, management and storage.
- To implement the Academy's Health and Safety Policies and Risk Assessment at all times.
- To observe workshop health and safety procedures.
- To advise and support non-specialist staff and students on Health and Safety.

Any other reasonable requests that might be made by the Executive Principal as commensurate with the level of duties or responsibility of this post.

P. M. Marshall
Executive Principal