



Excelsior Academy

Job Description Curriculum Support Worker with Specialism in Science Full Time Term Time Only or Term Time plus 1 or 2 weeks

Role Summary

Curriculum and Pupil Support Workers will work as members of an Academy School's Team. They will work to the direction of The School Principal who will delegate responsibility for their support and management to an appropriate senior staff member. They will work co-operatively with a number of other professionals including teachers and other curriculum and pupil support workers. This post holder will specialise in learning situations that relate to Science.

All Curriculum and Pupil Support Workers will be expected to work directly with pupils, providing one to one or group support to pupils of all abilities including those who are gifted and talented as well as those who demonstrate difficulties in accessing the curriculum. This will include planned sessions as well as responding to situations as they arise.

All Academy team members are responsible for offering high quality support/liaison with parents and carers.

Responsibilities:

- Implement the school's policies and procedures with regards to learning, attendance behaviour and health and safety
- Work with staff to prepare appropriate teaching and learning resources.
- Work as a team member with staff and pupils in a variety of learning situations.
- Work directly with pupils, including those who are gifted and talented as well as those with poor or challenging behaviour in a variety of settings including one to one, small group and in class support as well as in "off site" situations. This will include planned provision as well as responding to situations that might arise on a day to day basis
- Work with parents/carers to promote positive attitudes to learning
- Contribute to Academy target setting, tracking and monitoring pupils' behaviour/attitude to learning, and work with staff to set targets and monitor progress in these areas
- Provide coaching/mentor support in accordance with the Academy's procedures to those pupils assigned for this purpose
- Provide specialist curriculum support for Science
- Provide specialist technical support for Science
- Prepare chemicals and materials for lessons
- Manage the safe storage of chemicals and materials in accordance with COSH and other Academy Safety Regulations
- Maintain stock of chemicals and materials

- Observe and implement health and safety procedures at all times and to advise and support non-specialist staff and students on health and safety

Any other reasonable requests that might be made by the Executive Principal as commensurate with the level of duties or responsibility of this post.

P. M. Marshall
Executive Principal